



SERVICE AGREEMENT

CLIENT INFORMATION

Client Name: _____

Phone: _____

Email: _____

Project Name: _____

Date: _____

SERVICES AND RATES

Recording Services

Service	Rate
Hourly Studio Rate	\$75.00 / hour
Day Rate (8 hours)	\$500.00 / day
Engineer / Producer (if applicable)	\$75.00 / hour

Post-Production Services

Service	Rate
Mixing	\$50.00 / song or \$50.00 / hour (songs with more than 4 tracks)
Mastering	\$75.00 / song
Audio Editing / Cleanup	\$50.00 / hour
File Conversion & Delivery	\$50.00 / song

Physical Media & Duplication

Service	Rate
CD Duplication	\$3.00 / disc (minimum



20 copies)

CD Prints with Artwork & Layout	\$10.00 / CD
CD Prints with Artwork, Layout & Booklet	\$13.50 / CD
USB Drive Delivery	\$10.00 each

Additional Services

Service	Rate
Instrument Rental	\$50.00 / session
Studio Musician	\$75.00 / song

PAYMENT TERMS

- **Deposit Required:** 50% of estimated total cost due before session begins
- **Final Payment:** Due immediately upon completion of services
- **Hourly Sessions:** Payment due at end of each session
- **Accepted Payment:** Cash, Check, PayPal, Cash App
- **Returned Checks:** \$35.00 fee plus any applicable bank charges

STUDIO POLICIES

Scheduling

- Sessions must be booked at least 24 hours in advance
- Cancellations with less than 24 hours' notice will be charged 50% of the session fee
- No-shows will be charged the full session fee
- Studio time begins at the scheduled start time regardless of client arrival

Studio Rules

- No smoking inside studio premises
- No alcohol or illegal substances permitted on studio premises
- Maximum of 8 people permitted in the studio during a session
- Client is responsible for any damage to equipment
- The studio is not responsible for lost or stolen personal items

Recording Ownership

- Client owns all master recordings upon receipt of full payment
- Studio retains the right to use recordings for promotional purposes unless otherwise specified in writing
- Studio keeps backup copies for 90 days following final payment



PROJECT DETAILS

Estimated Services Needed:

- ☐ Recording (____ hours)
- ☐ Mixing (____ songs)
- ☐ Mastering (____ songs)
- ☐ CD Production (____ copies)
- ☐ Other: _____

Estimated Total Cost

\$ _____

Deposit Required

\$ _____

Balance Due

\$ _____

Expected Completion

Date: _____

TERMS AND CONDITIONS

- **Time Charges:** All studio time is charged at a minimum of 15-minute increments
- **Overtime:** Sessions running over scheduled time are subject to availability and hourly rates
- **File Delivery:** Final files delivered via agreed method within 48 hours of final payment
- **Revisions:** Minor revisions included; major changes are subject to additional charges
- **Force Majeure:** Studio is not liable for delays due to equipment failure, power outages, or circumstances beyond our control
- **Limitation of Liability:** Studio's liability is limited to the amount paid for services rendered
- **Copyright:** Client warrants they own or have the legal rights to all material recorded

AGREEMENT

By signing below, both parties agree to all terms and conditions outlined in this Service Agreement.

Client Signature

Studio Representative Signature

Print Name

Print Name



PROFESSIONAL RECORDING &
PRODUCTION
Odessa, Texas 79761 • (432) 250-2039 • vascar21@msn.com

Date

Date

NOTES & SPECIAL ARRANGEMENTS

PAYMENT SCHEDULE

Payment Type	Amount	Date
Deposit Paid		
Balance Due		
Final Payment		

Client Name (Print)

Solrac Studios Representative (Print)

Client Signature

Solrac Studios Signature